

National Elections – Nomination Questions

Below are the questions/fields included on the nomination form for an ANA National Office:

- **Nominator/Nominee Biographical Information**
- **Elective Position Sought**
- **ANA Membership(s) ANA membership, Leadership and Volunteer Experiences**
- **Other Association Membership(s), Volunteer, and Elected Position Experiences**
- **Member Number**
- **Demographics**
- **Education**
 - Nursing Discipline
 - Awards/Achievements
- **Employment History**
- **Letter of Recommendation** *(The NEC highly recommends that you reach out to the C/SNA or IMD President or Executive Director for a letter of recommendation.)*

Application Questions:

1. Indicate whether you are a current member of a Constituent or State Nurses Association (C/SNA) or the Individual Member Division (IMD). (ALL BOD and NEC nominees)
2. Are you currently serving as an officer or director of another organization? (ALL BOD and NEC nominees) If the answer is yes. Please name the organization(s), position(s) and termination of the term.
3. List the positions and associated responsibilities you have had serving in a governance role with professional organizations. Please list in bulleted form, and include all service with the ANA, constituent and state nurse associations (C/SNAs) or the Individual Member Division (IMD), and other state and national organizations. (limit to 500 words) (ALL BOD and NEC Nominees)
The Nominations and Elections Committee is vetting candidates for national office of our professional organization, thus we need to clearly see your level of engagement that would position you to add value to ANA. When you list your roles here, include whether you were elected or volunteered for the role.
4. Describe how you have supported the mission and purpose of the Association, constituent and state nurse associations (C/SNAs) or the Individual Member Division (IMD), and other state and national organizations. (limit to 200 words) (ALL BOD and NEC Nominees)
ANA's Mission: Lead the profession to shape the future of nursing and health care
5. Describe what you see are the three most significant challenges facing the ANA and propose solutions for each. Explain how your past experiences have
6. prepared you to participate in your proposed solutions to facilitate long term

success of the ANA. (limit to 200 words) (ALL BOD and NEC Nominees)

Be as specific as possible. For example, if a challenge is being relevant to members, describe what that means and Relate your previous experiences to the role you are seeking with ANA. Give specific.

7. Provide an example of how you have been able to influence others and implement sustained change through your work with the American Nurses Association, constituent and state nurse associations (C/SNAs) or the Individual Member Division (IMD), other state and national organizations or through your professional employment. (limit to 200 words) (ALL BOD and NEC Nominees)
8. Describe specific outcomes demonstrating your cultural dexterity in creating an inclusive environment through your work with the American Nurses Association, constituent and state nurse associations (C/SNAs) or the Individual Member Division (IMD), other state and national organizations or through your professional employment. (limit to 200 words) (ALL BOD and NEC Nominees)
This question asks the applicant to describe how you have integrated cultural dexterity and emotional intelligence to build trust and strong relationships with those of different cultures. Culture influences attitudes and behaviors at work, gaps create misunderstandings that hinder or derail job performance. Emotional Intelligence is about self-awareness, self-control, motivation, empathy, and interpersonal skills. In the context of Cultural Dexterity, Emotional Intelligence encompasses recognizing one's own cultural preferences, being motivated to learn about others' cultures, adapting one's interpersonal style as needed, and exercising self-control in situations. Tell us how you have done this in your organizational work. Describe how you revised work approaches to achieve positive business results with customers, consumers, employees and other stakeholders? Did you design new work approaches, develop new ways of interacting with customers or vendors? Did you develop new ways to select and manage talent or to enhance the functioning of teams? All those elements are needed to build trust and strong relationships
9. List your experience in attending or serving as a representative to ANA's Membership Assembly (limit to 200 words) (ALL BOD and NEC)

Position Specific Questions

President and Vice President

1. Describe your experience with public speaking in the context of media relations or legal settings to convey an organizational message in a compelling manner. (limit to 200 words)
2. List your experience serving as the chair of a board for the American Nurses Association, constituent and state nurse associations (C/SNAs) or the Individual Member Division (IMD), other state and national organizations or through your professional employment. (limit to 200 words)

Secretary

1. Describe how you have demonstrated the principles of non-profit governance through understanding of rules and regulations, and governing documents, including bylaws, articles of incorporation, operating policies. (limit to 200 words)

Treasurer

1. Provide an explanation of your experience with preparing and managing budgets and interpreting financial statements within the organizational or business arenas. Please include examples of positive outcomes that have resulted from your financial stewardship. (limit to 200 words)

Nominations and Elections Committee

1. Describe your experience in sourcing and interviewing candidates for selection. (limit to 200 words)
Do not include your experience with hiring in your place of employment
2. If you are elected to the Nominations and Elections Committee and receive the highest number of votes, are you willing to serve as chairperson-elect? (Y/N)
The candidate slated as a potential chairperson-elect receiving the highest number of votes shall be the chairperson-elect and shall serve one year as chairperson-elect, and succeed to the office of chairperson for one year. (NOTE: Candidates must indicate willingness to serve as chairperson-elect on the nomination application.)
3. If you are willing to serve as chairperson-elect, what experience do you have in chairing a committee?
If you are not willing to serve as chairperson-elect, please skip this question.

Additional Information Requested

- **Campaign Manager Contact Information (option of none)**
- **Upload video on why you are applying for this position (optional and not disqualifying)**
- **Conflict of Interest Disclosure**
- **Financial Interest Disclosure**
- **Confidentiality and Intellectual Property Agreement**
- **Nominee Acknowledgement and Agreement**
- **Privacy Policy Agreement**